

【重要公告】115-1 學期選課確認暨更正作業說明(9/24 9:00 -10/01 17:00) · 請務必完成選課確認，以保障自身權益。

115.9.21 課務組公告

Office of Academic Affairs, September 21st, 2026

【公告事項】

作業時間及路徑

📅 開放時間：115/9/24 (四)9:00 ~ 10/1 (四)17:00

💻 系統路徑：**教務學務系統→選課→學生選課→選課確認與更正申請**

【系統操作與處理方式】

請同學於期限內至系統確認本學期課表是否正確：

選課資料狀況	操作方式	辦理方式
✅ 資料正確	點選「選課清單確認無誤，請點我」	請自行列印「本學期選課清單」留存，以保障自身權益。
⚠️ 資料錯誤	點選「選課清單有誤要更正，請點我」	🔴 需加選：直接於系統「選課確認與更正申請」進行線上申請 🔴 需退選：填寫紙本「學生選課報告書」，完成簽核後送至課務組。 ⚠️ 請於 10/01 (四) 17:00 前完成所有線上/紙本簽核並送達課務組，逾期恕不受理。

【注意事項】

- 更正限制：「選課更正」非第二次加退選，僅受理以下特殊情形：
 - 課程停開或未核准導致學分不足
 - 重複選修
 - 同一科目誤選課號
- ⚠️ 最低應修學分限制：未達最低應修學分數者，須於選課更正期間加修學分至規定最低應修學分數；未符合規定者，當學期應予休學。
- 混成教學審核確認：本學期有申請「混成教學」課程者，請至系統確認課程申請審核結果。
- 忘記放棄遞補：恕不受理以「忘記放棄遞補」為由之更正申請。
- 更正後確認：提出更正申請者，請於更正截止後再次上網確認最終選課紀錄。

6. 專題研究指導教師：尚未完成「專題研究」指導教師申請者，務必於選課更正期間內完成；逾期未辦理者不得再申請，該科目亦不得退選。
7. 志願權重獎勵：完成「網路選課確認」者，次學期志願權重加 10 分；未完成者將以系統紀錄為準，日後如有爭議不得提出異議。

三、若有任何疑問歡迎電洽課務組各承辦人。

承辦人員	分機/E-mail	負責系所
信義校區總機(02)2736-1661		
沈汝倩小姐	22121 ruechien@tmu.edu.tw	醫學院
劉芷寧小姐	22122 ning0426@tmu.edu.tw	研究所共同整合課程 通識教育中心 營養學院
邱麗鈴小姐	22120 lily0729@tmu.edu.tw	藥學院
游琇茹小姐	22123 amber@tmu.edu.tw	醫學科技學院 管理學院
戴瑜萱小姐	22125 deliatat@tmu.edu.tw	護理學院 人文暨社會科學院
劉宇晟先生	22147 dyccliu@tmu.edu.tw	公共衛生學院 醫學工程學院
陳思妤小姐	22119 vipphoebe68@tmu.edu.tw	口腔醫學院 跨領域學院

【2026 Fall Semester Announcement for Checking Course List & Final Correction】

September 21, 2026

Curriculum Section, Office of Academic Affairs

 Time & Period : 2026/9/24 (Thu) 9:00 ~ 10/1 (Thu) 17:00

 Method : Online 24 hours

【Procedure】

- Login to [Academic & Student Affairs Information System](#)
- Path: Academic → 選課(Course Selection) → Course selection → Check Results & Final Correction

Course Information Status	System Action	Action Required
 If the course list is correct	Click the button “Course information correct. Click here to confirm!”	Print the “Semester Course List” and keep it for your records.
 If the course list is wrong	Click the button “I want to make adjustments. Click here!”	 Add course : apply through the system.  Drop course : apply through hard copy, “Request for Course Selection” , obtain required signatures, and hand it in to the Curriculum Section.  Please complete all online/hard-copy applications and approvals, and submit them to the Curriculum Section by Oct 1 (Thu) 17:00. Late submissions will NOT be accepted.

Notes:

1. “Course Correction” is NOT a second add/drop period. Except for the following situations, we do NOT accept correction applications:

- Course was closed or not approved, resulting in insufficient credits.
 - Students accidentally enrolled in the same course more than once.
 - Students accidentally selected the wrong course code for the same course.
2.  **Minimum Credit Requirement:** Students who do not meet the minimum number of credits must add courses to the minimum required credits within the Course Selection List Confirmation and Final Corrections period. Those who do not meet the minimum number of credits will be suspended from school.
 3. To avoid wasting resources, we do NOT accept correction applications from students who forget to withdraw from a waitlisted course.
 4. Students who submit a correction application should check their course selection results online again after the correction period to ensure that the correction has been completed.
 5. Students who have not yet completed the application for an “Individual Studies” advisor must complete the application during the course correction period. Students who fail to complete the application within the designated period will not be allowed to apply afterward, and the course cannot be dropped.
 6. Students who complete the “Checking Course List & Final Correction” will be granted 10 extra priority weights for the following semester. Students who do not complete the confirmation will be subject to the course selection results recorded in the system, and no objection will be accepted afterward.

College	Member	Extension & E-mail
Xinyi campus : 02-2736-1661		
College of Medicine	Shen, Rue Chien (沈汝倩小姐)	22121 ruechien@tmu.edu.tw
College of Nutrition Core Courses for Postgraduate (Required) Center of General Education	Liu, Jr Ning (劉芷寧小姐)	22122 ning0426@tmu.edu.tw
College of Pharmacy	Chiu, Li Lin (邱麗鈴小姐)	22120 lily0729@tmu.edu.tw
College of Management College of Medical Science and Technology	Yu, Hsiu-Ju (游琇茹小姐)	22123 amber@tmu.edu.tw
College of Nursing College of Humanities and Social Sciences	Tai, Yu-Hsuan (戴瑜萱小姐)	22125 deliatai@tmu.edu.tw
College of Public Health College of Biomedical Engineering	Liu, Yu Cheng (劉宇晟先生)	22147 dyccliu@tmu.edu.tw

College	Member	Extension & E-mail
Xinyi campus : 02-2736-1661		
College of Oral Medicine College of Interdisciplinary Studies	Chen, Szu Yu (陳思妤小姐)	22119 vipphoebe68@tmu.edu.tw