



臺北醫學大學  
TAIPEI MEDICAL UNIVERSITY

# How to Fill in Priority Weight ?

Curriculum Section  
February 4th , 2023



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\*The Chinese version of this document shall prevail in case of any discrepancy or inconsistency between Chinese version and its English translation.



**System Operation**



**Priority Weight Inquiry**



**Draw Result**



**Notes for Filling Vacancies**



# 1 System Operation

# Courses that Require Priority Weight Registration (1/2)

**Search for All Courses:** Academic Affairs Information System → Course Selection → Inquiry about course selection → Course Balance & Cancelled Course Query

**Inquiry for single semester only requires information in the first column.**

Search Page

Academic Year / Semester: 1101 ~

College: 全部

Course Title:

Instructor:

Required/Elective: All

Number of Students Enrolled:  All  Student number limit (max.) exceeded  Within student number limit (max.)  Equal to student number limit (max.)

Department:

Course code:

Cancelled:

Click "Course Registered Based on Priority Weight"

Course Registered Based on Priority Weight

TKE3101\_Course Balance & Cancelled Course Query

1 2 3 4 5 6 7 8 9 10 Next Page >> >> [ Each Page 20 Results Page 1 Total 77 Pages, Total 1524 Results ]

Academic Year / Semester	Department	Course code	Class	Course Title	Student from (department/prgram)	Field of Study	Grade Level	Credits	Full/Half year	Required/Elective	Instructor	Class/Course Hour	Classroom	Number of Students Enrolled	Student Number Limit (max.)	Student Number Limit (max.) after Adjustment	Minimum Requirement	Balance
1101	Center for Liberal Arts	00000006		Modern history of east Asia	Center for Liberal Arts1									40	40	25	37	
1101	Center for Liberal Arts	00000031		Appreciation of art & artists	Center for Liberal Arts1									40	40	25	0	

**Courses can be set to add 5 openings when maximum capacity is reached. This function is not set by default and may be made under request by course instructors.**

# Courses that Require Priority Weight Registration(2/2)

## Search for Personal Courses: Academic Affairs Information System

→ Course Selection → Course Selection → Priority weight



Search

Search
Priority weight inquiry

Academic Year/Semester : <input type="text" value="1101"/>	Student ID : <input type="text" value=""/>	Name : <input type="text" value=""/>
Department : Master Program in Graduate Institute of Mind, Brain and Consciousness	Grade level : 2	Group :
Minor :	Double major :	
Maximum credit limit : 15	Minimum credit limit : 3	Credits of course enrolled : 4.0
Total priority weight : 110	Priority weight filled : 0	Priority weight remained : 110
Reason for adjusting the total priority weight : Checked course selection results last semester(10) *		



TKE2031\_ Priority weight

Priority weight can be adjusted any time during the course selection period. The final result depends on the latest adjustment made in the system. Priority weight marked as "0" can still lead to successful course selection or making the waiting list. Priority weight left blank will be seen as giving up the course enrollment.

※ Selection and Distribution Mechanism :

(1) Student intended for the course; (2) Students from the hosting department/program; (3) Students with double/minor major in the hosting department/program; (4) Students from the hosting college; (5) Students from other colleges; (6) Priority weight (senior students shall prevail with the same priority weight; (7) Random selection when the number of students enrolled exceeds course max capacity.

? Academic Research Ethics (conducted in English): (1) International students; (2) Priority weight (senior students shall prevail with the same priority weight; (3) Random selection when the number of students enrolled exceeds course max capacity.

Department	Course code	Class	Course title	Grade level	Required/Elective	Capacity limits	Student enrolled	priority weight	Student's serial number	Admission number	Selected successfully	Give up filling the vacancy
Common Course for Postgraduate Students	A003E001		Research ethics	1	Required	80	135	130			No	No

SAVE Priority weight filled / Total priority weight : 130/130

Last modification time : 2021/02/02 11:00:50

Only displays courses in your list that require priority weight registration.

# Filling in Priority Weight

Path: Academic Affairs Information System → Course Selection  
→ Course Selection → Priority Weight

TKE2031\_ Priority weight

Priority weight can be adjusted any time during the course selection period. The final result depends on the latest adjustment made in the system. Priority weight marked as "0" can still lead to successful course selection or making the waiting list. Priority weight left blank will be seen as giving up the course enrollment.

※ Selection and Distribution Mechanism :

(1) Student intended for the course; (2) Students from the hosting department/program; (3) Students with double/minor major in the hosting department/program; (4) Students from the hosting college; (5) Students from other colleges; (6) Priority weight (senior students shall prevail with the same priority weight; (7) Random selection when the number of students enrolled exceeds course max capacity.

? Academic Research Ethics (conducted in English): (1) International students; (2) Priority weight (senior students shall prevail with the same priority weight; (3) Random selection when the number of students enrolled exceeds course max capacity.

Department	Course code	Class	Course title	Grade level	Required/Elective	Capacity limits	Student enrolled	priority weight
Language Center	00970010		Love & fantasy in the western literature	1	Elective	45	67	<input type="text"/>
Physical Education	0099PE04	B	Physical education - Table Tennis	1	Required	45	54	<input type="text"/>

SAVE Priority weight filled / total priority weight : 0/130

Click in the blank area and "SAVE" after filling in all points of priority weight.

after click "SAVE"

1. Students can fill and adjust priority weight during the registration period.
2. The final result depends on the latest data saved in the system.
3. Even when the priority weight is 0 (zero), the course is still available for selection.
4. Students not filling in their priority will be disqualified.

Student enrolled	priority weight
67	<input type="text" value="20"/>
54	<input type="text" value="80"/>

SAVE Priority weight filled / Total priority weight : 130/130  
Last modification time : 2021/02/02 11:00:50



# Priority Weight Inquiry



# Priority Weight Inquiry- Personal records of registration

Path: Academic Affairs Information System → Course Selection  
 → Course Selection → Priority Weight

Choose the intended semester and click "SEARCH"

Search

Academic Year/Semester : 1092

Department : Undergraduate Program in School of Medical Laboratory Science and Biotechnology

Minor :

Maximum credit limit : 31

Total priority weight : 130

Reason for adjusting the total priority weight : TMU End-of-the-Semester Learning Survey(10) · Course Evaluation(10) · (10) ·

Student ID : [REDACTED]

Grade level : 1

Double major :

Minimum credit limit : 16

Priority weight filled : 130

Name : [REDACTED]

Group :

Credits of course enrolled : 19.5

Priority weight remained : 0

Search Priority weight inquiry

## TKE2031\_ Priority weight

Priority weight can be adjusted any time during the course selection period. The final result depends on the latest adjustment made in the system. Priority weight marked as "0" can still lead to successful course selection or making the waiting list. Priority weight left blank will be seen as giving up the course enrollment.

※ Selection and Distribution Mechanism :

(1) Student intended for the course; (2) Students from the hosting department/program; (3) Students with doubl/minor major in the hosting department/program; (4) Students from the hosting college; (5) Students from other colleges; (6) Priority weight (senior students shall prevail with the same priority weight); (7) Random selection when the number of students enrolled exceeds course max capacity.

? Academic Research Ethics (conducted in English): (1) International students; (2) Priority weight (senior students shall prevail with the same priority weight); (3) Random selection when the number of students enrolled exceeds course max capacity.

Department	Course code	Class	Course title	Grade level	Required/Elective	Capacity limits	Student enrolled	priority weight	Student's serial number	Admission number	Selected successfully	Give up filling the vacancy
Physical Education	0099PE10	E	Physical education - YoGa	1	Required	60		120	2	73	Yes	No

Priority weight filled / Total priority weight : 120/120

Personal record of registration for the intended semester



3 Draw Result

# Draw Result

Path: Academic Affairs Information System → Course Selection  
 → Course Selection → Priority Weight

Drawing order: ❶ Students intended for the course ❷ Students from the hosting department/program  
 ❸ Students with double/minor major in the hosting department/program ❹ Students from the hosting college  
 ❺ Students from other colleges ❻ Priority weight (senior students shall prevail with the same priority weight  
 ❼ Random selection when the number of students enrolled exceeds course max capacity  
 \* Foreign students have priority for selecting Academic Research Ethics (conducted in English)

Search Search Priority weight inquiry

Academic Year/Semester : 1092 Student ID : ██████████ Name : ██████████

Department : Undergraduate Program in School of Medical Laboratory Science and Biotechnology Grade level : 1 Group :

Minor : Double major :

Maximum credit limit : 31 Minimum credit limit : 16 Credits of course enrolled : 19.5

Total priority weight : 130 Priority weight filled : 130 Priority weight remained : 0

Reason for adjusting the total priority weight : TMU End-of-the-Semester Learning Survey(10) · Course Evaluation(10) · (10) ·

## TKE2031\_ Priority weight

Priority weight can be adjusted any time during the course selection period. The final result depends on the latest adjustment made in the system.  
 Priority weight marked as "0" can still lead to successful course selection or making the waiting list. Priority weight left blank will be seen as giving up the course enrollment.

※ Selection and Distribution Mechanism :

(1) Student intended for the course; (2) Students from the hosting department/program; (3) Students with double/minor major in the hosting department/program; (4) Students from the hosting college; (5) Students from other colleges; (6) Priority weight (senior students shall prevail with the same priority weight; (7) Random selection when the number of students enrolled exceeds course max capacity.

? Academic Research Ethics (conducted in English): (1) International students; (2) Priority weight (senior students shall prevail with the same priority weight; (3) Random selection when the number of students enrolled exceeds course max capacity.

Department	Course code	Class	Course title	Grade level	Required/Elective	Capacity limits	Student enrolled	priority weight	Student's serial number	Admission number	Selected successfully	Give up filling the vacancy
Language Center	00970010		Love & fantasy in the western literature	1	Elective	45	67	20	61	45	No	<a href="#">Give up</a>
Physical Education	0099PE04	B	Physical education - Table Tennis	1	Required	45	54	80	12	45	Yes	No

Priority weight filled / Total priority weight : 100/100  
 Last modified time : 2020/02/06 14:26:06

**Vacancies due to any students dropping the courses will be filled with other students who register for the course in the order of precedence.**



## Notes for Filling Vacancies

# Notes for Filling Vacancies

Vacancies due to any students dropping the courses will be filled with other students who register for the course in the order of precedence.

1. In the event of schedule conflicts, the course scheduled afterward for filling the vacancy will replace the original one.
2. Students whose credit number has reached the maximum for the semester will not be considered for filling the course vacancies.
3. If you don't wish to fill the vacancies, click "Give up" .
4. After all students on the waiting list have successfully registered for their intended courses, other students can add such courses through the system.

# Give up Filling Vacancies

Path: Academic Affairs Information System → Course Selection

Search → Course Selection → Priority Weight

Search
Priority weight inquiry

Academic Year/Semester : 1092 ▾	Student ID : ██████████	Name : ██████████
Department : Undergraduate Program in School of Medical Laboratory Science and Biotechnology	Grade level : 1	Group :
Minor :	Double major :	
Maximum credit limit : 31	Minimum credit limit : 16	Credits of course enrolled : 19.5
Total priority weight : 130	Priority weight filled : 130	Priority weight remained : 0
Reason for adjusting the total priority weight : TMU End-of-the-Semester Learning Survey(10) · Course Evaluation(10) · (10) ·		

TKE2031\_ Priority weight

Priority weight can be adjusted any time during the course selection period. The final result depends on the latest adjustment made in the system. Priority weight marked as "0" can still lead to successful course selection or making the waiting list. Priority weight left blank will be seen as giving up the course enrollment.

※ Selection and Distribution Mechanism :  
 (1) Student intended for the course; (2) Students from other colleges; (6) Priority weight (senior students

**Click "Give up" if you don't wish to fill the vacancies.**

? Academic Research Ethics (conducted in English): (1) International students; (2) Priority weight (senior students shall prevail with the same priority weight; (3) Random selection when the number of students enrolled exceeds course max capacity.

Department	Course code	Class	Course title	Grade level	Required/Elective	Capacity limits	Student enrolled	priority weight	Student's serial number	Admission number	Selected successfully	Give up filling the vacancy
Language Center	00970010		Love & fantasy in the western literature	1	Elective	45	67	<input type="text" value="20"/>	61	45	No	<a href="#">Give up</a>
Physical Education	0099PE04	B	Physical education - Table Tennis	1	Required	45	54	<input type="text" value="80"/>	12	45	Yes	<a href="#">Give up</a>

Result after clicking "Give up"

Department	Course code	Class	Course title	Grade level	Required/Elective	Capacity limits	Student enrolled	priority weight	Student's serial number	Admission number	Selected successfully	Give up filling the vacancy
Language Center	00970010		Love & fantasy in the western literature	1	Elective	45	67	<input type="text" value="20"/>	61	45	No	Yes
Physical Education	0099PE04	B	Physical education - Table Tennis	1	Required	45	54	<input type="text" value="80"/>	12	45	Yes	No