

# How to Fill in Priority Weight ?

Curriculum Section February 3rd , 2024



\*The Chinese version of this document shall prevail in case of any discrepancy or inconsistency between Chinese version and its English translation.







## **Priority Weight Inquiry**



## Draw Result



## Notes for Filling Vacancies

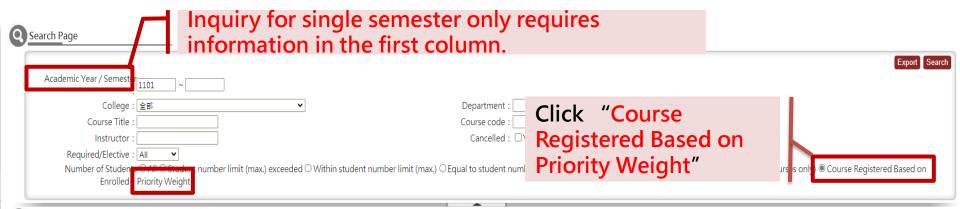






# Courses that Require Priority Weight Registration (1/2)

Search for All Courses: Academic Affairs Information System→ Course Selection→ Inquiry about course selection→Course Balance & Cancelled Course Query



#### TKE3101\_Course Balance & Cancelled Course Query

			-				-			[1] 2 3 4 5	<u>678910</u> N	lext Page >>	>>  【Each Pag	ge 20 Re	esults Page	1 Total 77	Pages, Total 152	4 Results ]
Academic Year / Semester	Department	Course code	Class	Course Title	Student from (department/prgram)		Grade Level	Credits	Full/Half year	Required/Elective	Instructor	Class/Course Hour	Classroom		Number Limit	Student Number Limit (max.) after Adjustment	Minimum Requirement	Balance
1101	Center for Liberal Arts	00000006		Modern history of east Asia	Center for Liberal Arts1					oe set t				<u> </u>		40	25	37
1101	Center for Liberal Arts	00000031		Appreciation of art & artists	Center for Liberal Arts1					um cap is not s					2 D	40	25	0
or CAL U.						may be made under request by												
Sel +	今月 吉、山西海上海					cou	irse	e ins	stru	ctors.								



## Courses that Require Priority Weight Registration(2/2)

## Search for Personal Courses: Academic Affairs Information System $\bigcirc$ Search $\rightarrow$ Course Selection $\rightarrow$ Course Selection $\rightarrow$ Priority weight

		Search Priority weight inquiry
Academic Year/Semester : 1101 🗸	Student ID :	Name :
Department : Master Program in Graduate Institute of Mind, Brain and Consciousness	Grade level : 2	Group :
Minor :	Double major :	
Maximum credit limit : 15	Minimum credit limit : 3	Credits of course 4.0 enrolled :
Total priority weight : 110	Priority weight filled : 0	Priority weight remained :
Reason for adjusting the total priority weight:		

#### TKE2031\_ Priority weight

Priority weight can be adjusted any time during the course selection period.?The final result depends on the latest adjustment made in the system. Priority weight marked as "0" can still lead to successful course selection or making the waiting list. Priority weight le : blank will be seen as giving up the course enrollment.

※ Selection and Distribution Mechanism :

(1) Student intended for the course; (2) Students from the hosting department/program; (3) Students with doubl/minor major in the hosting department/program; (4) Students from the hosting college; (5) Students from other colleges; (6) Priority weight (senior students shall prevail with the same priority weight; (7) Random selection when the number of students enrolled exceeds course max capacity.

? Academic Research Ethics (conducted in English): (1) International students; (2) Priority weight (senior students shall prevail with the same priority weight; (3) Random selection when the number of students enrolled exceeds course max capacity.

Department	Course code	Class		Grade level	Required/Elective	Capacity limits	Student enrolled	priority weight	Student's serial number	Admission number	-0-0-0-0-0-0-0-0-0-0-	Give up filling the vacancy
Common Course for Postgraduate Students	A003E001		Research ethics	1	Required	80	135	130			No	No

SAVE Priority weight filled / Total priority weight : 130/130



Only displays courses in your list that require priority weight registration.

Last modification time : 2021/02/02 11:00:50

## **Filling in Priority Weight**

# Path: Academic Affairs Information System $\rightarrow$ Course Selection $\rightarrow$ Course Selection $\rightarrow$ Priority Weight

TKE2031\_ Priority weight

Priority weight can be adjusted any time during the course selection period.?The final result depends on the latest adjustment made in the system. Priority weight marked as "0" can still lead to successful course selection or making the waiting list. Priority weight left blank will be seen as giving up the course enrollment.

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(1) Student intended for the course; (2) Students from the hosting department/program; (3) Students with doubl/minor major in the hosting department/program; (4) Students from the hosting college; (5) Students from other colleges; (6) Priority weight (senior students shall prevail with the same priority weight; (7) Random selection when the number of students enrolled exceeds course max capacity.

? Academic Research Ethics (conducted in English): (1) International students; (2) Priority weight (senior students shall prevail with the same priority weight; (3) Random selection when the number of students enrolled exceeds course max capacity.

Department	Course code	Class	Course title	Grade level	Required/Elective	Capacity limits	Student enrolled		priority weight
Language Center	00970010		Love & fantasy in the western literature	1	Elective	45	67		
Physical Education	0099PE04	В	Physical education - Table Tennis	1	Required	45	54		
			·		·	SAVE Priority we	eight filled / / otal	prio	rity weigh <u>t:0</u> /130

Click in the blank area and "SAVE" after filling in all points of priority weight.

after click "SAVF"

- 1. Students can fill and adjust priority weight during the registration period.
- 2. The final result depends on the latest data saved in the system.
- 3. Even when the priority weight is 0 (zero), the course is still available for selection.
- 4. Students not filling in their priority will be disqualified.

	Student enrolled	priority weight								
	67	20								
,	54	80								
S	AVE Priority weight filled / Tot	al priority weight : 130/130								
Last modification time : 2021/02/02 11:00:50										





# **Priority Weight Inquiry**- Historical records for minimum priority weight points of successful registration

Path: Academic Affairs Information System  $\rightarrow$  Course Selection  $\rightarrow$  Course Selection  $\rightarrow$  Priority Weight

Search Academic Year/Sem			uccessf	ul regist		iority weight point each course over th			Search Priority weight inquiry		
Depart N Maximum credit Total priority w	<sup>ment:</sup> Laboratory Scie linor: limit:31		School of Medical stechnology	Grad Double Minimum cred	3	Credits of cours enrolled	Group : Credits of course enrolled : Priority weight				
Reason for adjusting the priority weight can be a Priority weight can be a Priority weight marked % Selection and Distrib (1) Student intended colleges; (6) Priority we	e total TMU End-of-th eight : djusted any time durir as "0" can still lead to s ution Mechanism : for the course; (2 )Stud	ng the cours successful co dents from ti hall prevail v	e selection peric ourse selection c he hosting depa with the same pr	Semester	: 1081 Course of L_Priority weight in		Course title : [	music	Search		
Department	Course code	Class									
Physical Education	0099PE04	D	Physical educa	Semester = 1081		Course title Appreciation of music & musical works	Course code	class	Minimum weight		



# Priority Weight Inquiry- Personal records of registration

Path: Academic Affa	irs Information Systemation	$em \rightarrow Course Selection$	
→ Course Selection-	→ Priority Weight		
Search Choose the semester an "SEARCH"	nd click	Search Priori	ity weight inquiry
Academic Year/Semester : 1092 🗸	Student ID :	Name :	
Ondergraduate Program in School of Me Department:Laboratory Science and Biotechnology	Grade level : 1	Group :	
Minor :	Double major :		
Maximum credit limit : 31	Minimum credit limit : 16	Credits of course <sub>19.5</sub> enrolled :	
Total priority weight : 130	Priority weight filled : 130	Priority weight <sub>0</sub> remained :	
Reason for adjusting the total priority weight :	vey(10)  < Course Evaluation(10)  < (10)  <		

#### TKE2031\_ Priority weight

course may canacity

Priority weight can be adjusted any time during the course selection period.?The final result depends on the latest adjustment made in the system.

Priority weight marked as "0" can still lead to successful course selection or making the waiting list. Priority weight left blank will be seen as giving up the course enrollment.

X Selection and Distribution Mechanism :

(1) Student intended for the course; (2) Students from the hosting department/program; (3) Students with doubl/minor major in the hosting department/program; (4) Students from the hosting college; (5) Students from other colleges; (6) Priority weight (senior students shall prevail with the same priority weight; (7) Random selection when the number of students enrolled exceeds course max capacity.

? Academic Research Ethics (conducted in English): (1) International students; (2) Priority weight (senior students shall prevail with the same priority weight; (3) Random selection when the number of students enrolled exceeds

Department	Course code	Class	Course title	Grade level	Required/Elective	Capacity limits	Student enrolled	priority weight	Student' s serial number	Admission number	Selected successfully	Give up filling the vacancy
Physical Education	0099PE10	E	Physical education - YoGa	1	Required	60		120	2	73	Yes	No

Priority weight filled / Total priority weight : 120/120



Personal record of registration for the intended semester





## Draw Result

### Path: Academic Affairs Information System→ Course Selection

### $\rightarrow$ Course Selection $\rightarrow$ Priority Weight

Drawing order: OStudents intended for the course OStudents from the hosting department/program Students with double/minor major in the hosting department/program 4 Students from the hosting college **S** Students from other colleges **Priority** weight (senior students shall prevail with the same priority weight @ Random selection when the number of students enrolled exceeds course max capacity \* Foreign students have priority for selecting Academic Research Ethics (conducted in English)

		Search	Priority weight inquiry
Academic Year/Semester : 1092 🗸	Student ID :	Name :	
Department: Laboratory Science and Biotechnology	Grade level : 1	Group :	
Minor :	Double major :		
Maximum credit limit : 31	Minimum credit limit : 16	Credits of course <sub>19.5</sub> enrolled :	
Total priority weight : 130	Priority weight filled : 130	Priority weight 0 remained :	
eason for adjusting the total_ priority weight:	))  · Course Evaluation(10) · (10) ·		

#### TKE2031\_Priority weight

O Search

Priority weight can be adjusted any time during the course selection period.?The final result depends on the latest adjustment made in the system.

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(1) Student intended for the course; (2) Students from the hosting department/program; (3) Students with doubl/minor major in the hosting department/program; (4) Students from the hosting college; (5) Students from other colleges; (6) Priority weight (senior students shall prevail with the same priority weight; (7) Random selection when the number of students enrolled exceeds course max capacity.

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Department	Course code	Class	Course title	Grade level	Required/Elective	Capacity limits	Student enrolled	priority weight	Student's serial number	Admission number	Selected successfully	Give up filling the vacancy
Language Center	00970010		Love & fantasy in the western literature	1	Elective	45	67	20	61	45	No	<u>Give up</u>
Physical Education	0099PE04	В	Physical education - Table Tennis	1	Required	45	54	80	12	45	Yes	No

Priority weight filled / Total priority weight : 100/100 Last modified time : 2020/02/06 14:26:06

### Vacancies due to any students dropping the courses will be filled with other students who register for the course in the order of precedence.





# **Notes for Filling Vacancies**

Vacancies due to any students dropping the courses will be filled with other students who register for the course in the order of precedence.

- 1. In the event of schedule conflicts, the course scheduled afterward for filling the vacancy will replace the original one.
- 2. Students whose credit number has reached the maximum for the semester will not be considered for filling the course vacancies.
- 3. If you don't wish to fill the vacancies, click "Give up".
- 4. After all students on the waiting list have successfully registered for their intended courses, other students can add such courses through the system.



## **Give up Filling Vacancies**

## Path: Academic Affairs Information System $\rightarrow$ Course Selection <u>Search</u> $\rightarrow$ Course Selection $\rightarrow$ Priority Weight

		Search Priority weight inquiry
Academic Year/Semester : 1092 🗸	Student ID :	Name :
Undergraduate Program in School of Medic Laboratory Science and Biotechnology	al Grade level : 1	Group :
Minor :	Double major :	
Maximum credit limit : 31	Minimum credit limit : 16	Credits of course <sub>19,5</sub> enrolled :
Total priority weight : 130	Priority weight filled : 130	Priority weight remained :
Reason for adjusting the total TMU End-of-the-Semester Learning Survey( priority weight :	10) < Course Evaluation(10) < (10) •	

#### TKE2031\_ Priority weight

Priority weight can be adjusted any time during the course selection period.?The final result depends on the latest adjustment made in the system.

Priority weight marked as "0" can still lead to successful course selection or making the waiting list. Priority weight left blank will be seen as giving up the course enrollment.

#### \* Selection and Distribution Mechanism : (1) Student intended for the course; (2) Stu colleges; (6) Priority weight (senior students

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Department	Course	Class	Course title	Grade	Required/Elective	Capacity	Student	priority	Student' s	Admission	Selected	Give up
	code			level		limits	enrolled	weight	serial	number	successfully	illing the
									number			acancy
Language Center	00970010		Love & fantasy in the western literature	1	Elective	45	67	20	61	45	No	<u>Give up</u>
Physical Education	0099PE04	В	Physical education - Table Tennis	1	Required	45	54	80	12	45	Yes	

### Result after clicking "Give up"

n other

Department	Course code		Course title	Grade level	Required/Elective	Capacity limits	Student enrolled	priority weight	Student's serial number	Admission number	Selected successfully	Give up filling the vacancy
Language Center	00970010		Love & fantasy in the western literature	1	Elective	45	67	20	61	45	No	Yes
Physical Education	0099PE04	В	Physical education - Table Tennis	1	Required	45	54	80	12	45	Yes	No