

Taipei Medical University Directives for Incentivizing Teachers to Conduct English as a Medium of Instruction (EMI) Courses

Passed by the Office of Academic Affairs Meeting on April 30, 2024

【Purpose】

1. To encourage faculty members to actively participate in the "English as a Medium of Instruction (EMI) Teacher Training Program" and obtain EMI teaching certificates, as well as to enhance their EMI teaching capabilities, Taipei Medical University (hereinafter referred to as "the University") has established these directives for Incentivizing Teachers to Conduct EMI Courses (hereinafter referred to as "the Directives").

【Program Definition】

2. The "English as a Medium of Instruction (EMI) Teacher Training Program" mentioned in these Directives refers to the EMI teacher training courses organized by the University's Bilingual Education Promotion Center. The content of the program may be adjusted each year based on the budget and target planning.

3. 【Application Qualifications and Incentive Methods】

(1) Full-time faculty members and project-based teaching staff who participate in the University's "Teacher Teaching Professional Certification (Advanced EMI Group)" and obtain the Advanced EMI Teacher Training Certificate from the 2022 academic year onwards (inclusive) will be awarded an incentive of NT\$20,000 by the Center. Each teacher is limited to receiving this incentive once.

(2) If the teacher offers bilingual key courses or programs in line with the bilingual education plan, an additional incentive of NT\$10,000 per credit will be awarded, with a maximum of NT\$30,000 per course code. The list of bilingual key courses or programs will be announced by the Center. If a course is co-taught by multiple teachers and some of them hold relevant certifications, the incentive will be distributed according to the teaching ratio of the certified teachers. Teachers without certification will not be included in the incentive distribution calculation.

(3) If a teacher is invited by the Center to participate in class observation

demonstrations, related video filming, or recording of exemplary courses, an additional incentive of NT\$5,000 per hour will be awarded.

【Obligations】

4. Teachers who receive the incentive must cooperate with the Center in presenting results, sharing experiences, providing demonstration teaching, or sharing teaching

5. **【Application Procedure】**

- (1) Applicants should submit their applications according to the time and forms announced by the Office of Academic Affairs' Bilingual Education Promotion Center (hereinafter referred to as the "Bilingual Center") and attach a copy of their Advanced EMI Teacher Training Certificate.

- (2) After successful application, the following documents should be submitted to the Center:

- a. A copy of the front and back of the applicant's ID card (for tax purposes).
 - b. A copy of the cover of the applicant's bank account passbook.

The time for project application, review results, and final report submission will be based on the announcements made by the Center.

【Review and Incentive Distribution】

6. The Bilingual Education Promotion Center will conduct the review process, and the incentive will be transferred by the Center to the awarded teacher's bank account.

【Source of Funding】

7. The funding for these Directives comes from the "Ministry of Education's Bilingual Learning Program for University Students." The number of incentives awarded will be determined based on the budget approved by the Ministry of Education and actual needs. If the funding is interrupted or reduced, these Directives may be suspended, or the number of incentives and the incentive distribution standards may be reduced accordingly.

【Matters Not Covered】

8. Any matters not covered in these Directives shall be handled in accordance with the relevant regulations of the University and the relevant laws and regulations of the government.

【Approval Authority】

9. These Directives shall be implemented after being passed by the Office of Academic Affairs Meeting and shall be amended in the same manner.