

臺北醫學大學提升教師教學表現暨課程品質發展獎勵辦法
Taipei Medical University
Regulations Governing the Awards for Outstanding Teaching

98年10月21日教務會議新訂通過
Newly amended and approved by the Academic Affairs Committee Meeting on October 21st, 2009

98年11月18日行政會議修正通過
Amended and approved by the Administration Committee Meeting on November 18th, 2009

100年7月7日教務會議修正通過
Amended and approved by the Academic Affairs Committee Meeting on July 7th, 2011

100年8月18日行政會議修正通過
Amended and approved by the Administration Committee Meeting on August 18th, 2011

101年5月17日教務會議修正通過
Amended and approved by the Academic Affairs Committee Meeting on May 17th, 2012

101年6月13日行政會議修正通過
Amended and approved by the Administration Committee Meeting on June 13th, 2012

102年6月13日教務會議修正通過
Amended and approved by the Academic Affairs Committee Meeting on June 13th, 2013

102年9月26日教務會議修正通過
Amended and approved by the Academic Affairs Committee Meeting on September 26th, 2013

102年10月16日行政會議修正通過
Amended and approved by the Administration Committee Meeting on October 16th, 2013

103年3月27日教務會議修正通過
Amended and approved by the Academic Affairs Committee Meeting on March 27th, 2014

103年11月19日行政會議修正通過
Amended and approved by the Administration Committee Meeting on November 19th, 2014

104年6月16日教務會議修正通過
Amended and approved by the Academic Affairs Committee Meeting on June 16th, 2015

104年8月6日行政會議修正通過
Amended and approved by the Administration Committee Meeting on August 6th, 2015

107年5月2日行政會議修正通過
Amended and approved by the Administration Committee Meeting on May 2nd, 2018

107年11月7日行政會議修正通過
Amended and approved by the Administration Committee Meeting on November 7th, 2018

109年10月7日行政會議修正通過
Amended and approved by the Administration Committee Meeting on October 7th, 2020

112年09月19日北醫校秘字第1120014762號令修正，全文7條
Amended by document No. 1120014762 TMU Xiao Mi Tze on September 19rd, 2023 for 7 articles

第一條 (目的)

本校為提升教師教學表現與課程品質及落實特色發展，提供全方位之教學獎勵機制，特訂定「臺北醫學大學提升教師教學表現暨課程品質發展獎勵辦法」（以下簡稱本辦法）。

Article 1 (Objectives)

The *Regulations Governing the Awards for Outstanding Teaching* (hereinafter referred to as the Regulations) were formulated in order to improve pedagogical activities by providing a comprehensive award scheme for outstanding teachers.

第二條 （獎勵對象）

本辦法獎勵對象為本校專兼任教師。

Article 2 (Eligibility)

The recipients of the awards must be a full-time or part-time teaching faculty member of TMU.

第三條 （獎勵項目）

本辦法獎勵項目分為教學計畫獎、年度教學表現優異獎、提升課程品質發展獎勵、優良教材／教案獎及典範課程獎五類，各類獎勵之申請資格、獎勵標準、獎勵方式及獎勵金額等規定如下：

一、教學計畫獎：

(一) 本校專任教師或專任職員兼任本校教師者，當學年度擔任政府機關（構）補助之課程、教學、教育研究或推動計畫主持人，得依本辦法提出申請。

(二) 獎勵金計算標準如下：

1. 補助機關（構）核有管理費者：以管理費之百分之四十計算。

2. 無管理費者：以各計畫當學年度核定補助本校經費之百分之四計算，各計畫獎勵金額上限為新臺幣（下同）十萬元。

(三) 當學年度核定補助本校之計畫總經費前三高者，另頒予教學計畫總經費獎獎座一座。

(四) 計畫採計標準規定如下：

1. 以計畫起始日認列計畫所屬學年度。

2. 一件計畫僅得由一人提出申請，並以計畫主持人為限。惟補助機關（構）指定由校長、副校長、行政或學術一級主管擔任計畫主持人者，得由計畫主持人指定一名共同或協同主持人提出申請。

3. 多年期計畫依申請獎勵當學年度之核定金額計算經費核定總金額。

4. 已獲校內其他獎勵之計畫，不予採計，惟學分獎勵不在

此限。

二、年度教學表現優異獎：

(一) 本校專任教師當學年度整體教學表現符合下列獎勵標準，得依本辦法提出申請：

1. 依「臺北醫學大學教師升等計分標準施行要點」規定之教學實踐研究型計分標準項目進行積分排序。
2. 其餘獎勵標準由本校「教師教學表現暨課程品質發展獎勵評審小組」(以下簡稱評審小組)訂定並公告之。

(二) 獎勵名額以五名為限，依名次分別頒予獎座及獎勵金，獎勵金額如下：

名次	獎勵金金額
第一名	十萬
第二名	八萬
第三名	六萬
第四名	四萬
第五名	二萬

三、提升課程品質發展獎勵：

(一) 本校專兼任教師符合教務處教學資源中心(以下簡稱教資中心)公告之「臺北醫學大學提升課程品質發展獎勵申請表」上所規定之資格，得依本辦法提出申請。獎勵標準及金額依當學年度教務處創新推動之發展課程而定，並詳列於前述申請表中公告周知。

四、優良教材／教案獎：

(一) 本校專任教師於當學年度課程或教學活動中，為教學需要創作且實際使用對改進教學有具體成效之教材／教案，得依本辦法提出申請。

(二) 獎勵標準由評審小組訂定並公告之。

(三) 獎勵名額以三名為原則，依名次分別頒予獎座及獎勵金，獎勵金額如下：

名次	獎勵金金額
第一名	五萬

第二名	三萬
第三名	一萬

五、典範課程獎：

- (一) 本校專兼任教師於當學年度開設之重點推動課程，符合評審小組訂定之獎勵標準者，得依本辦法提出申請。
- (二) 各類重點推動課程獎勵名額以當學年度該類課程總數之百分之五為原則，每門課程獎勵三萬元，一門課程限獎勵一次。

Article 3 (Categories)

The Awards for Outstanding Teaching are categorized into the following five areas: Award for Educational Project, Award for Outstanding Teaching Performance, Award for Improving Course Quality, Award for Outstanding Teaching Materials/Plans, and Award for Model Course. The eligibility, standards, methods, and prize money of the awards are stipulated as follows:

1. Award for Educational Project:

- (1) An applicant must be a full-time teaching faculty member, or a full-time staff teaching part-time at TMU and, in the current academic year, serves as a principal investigator (PI) of an educational project subsidized by the government.
- (2) The prize money will be counted as follows:
 - A. If there is management fee provided by funding organization, the prize money will be counted as 40% of the management fee.
 - B. If there is no management fee, the prize money will be counted as 4% of the approved funding of the project in the current academic year, and a maximum of NT100,000 for each project.
- (3) The top three amount of funding approved for projects in TMU will be awarded with the trophy the Award of Total Funding of Teaching Project.
- (4) The funding level of a project is determined as follows:
 - i. The academic year to which a project belongs is determined

based on the start date of the project.

- ii. A project can only be submitted by one person, who must be the PI of the project. However, if the President, Vice President, or the top director of an academic or administrative unit are designated as the PI by the grant-giving agencies, the PI may appoint a co-principal investigator to apply for the award.
- iii. The total funding of a multi-year project is determined based on the amount of funding granted in the current academic year.
- iv. Projects that have received other rewards of TMU are not eligible for applying for the award (not including the credit reward).

2. Award for Outstanding Teaching Performance:

- (1) Full-time teaching faculty members whose overall teaching performance of the current academic year meets the following standards may apply for the award:
 - i. Applicants are ranked according to their teaching practice points, which are calculated in accordance with the *Guidelines to Taipei Medical University Faculty Promotion Points Standards*.
 - ii. Other award standards are established by the Review Team for Outstanding Teaching Awards (hereinafter referred to as the Review Team), and shall be published upon establishment.
- (2) The award is given to five recipients at most, who will receive a trophy and prize money. The amount of the prize money is listed as follows:

Rank	Award Value
First Place	100,000
Second Place	80,000
Third Place	60,000

Fourth Place	40,000
Fifth Place	20,000

3. Award for Improving Course Quality:

- (1) Full-time and part-time teaching faculty members who meet the requirements stipulated in the *Application Form for the Award for Improving Course Quality* released by the Teaching Resource Center of the Office of Academic Affairs may apply for the award. The award standards and the amount of prize money are determined based on the creative courses promoted by the Office of Academic Affairs each academic year. Courses promoted in the current academic year will be stipulated in the application form mentioned above.

4. Award for Outstanding Teaching Materials/Plans:

- (1) Full-time teaching faculty members who design and use creative teaching materials/plans to improve pedagogical activities in the current semester may apply for the award.
- (2) The award standards are established by the Review Team and shall be published upon establishment.
- (3) The award is given to three recipients at most, who will receive a trophy and prize money. The amount of the prize money is listed as follows:

Rank	Award Value
First Place	50,000
Second Place	30,000
Third Place	10,000

5. Award for Model Course:

- (1) TMU full-time or part-time faculty members who offer TMU promotion course in the current academic year, and meet the award requirement regulated by the review group, may file an application according to the Regulations.
- (2) The number of awardees for each category of TMU promotion course is 5% of the total number of promotion course of that category offered in the current academic year. The prize money is NT\$30,000

for each course for only once.

第四條 (經費來源)

獎勵金由教育部相關計畫支應，計畫結束後由校務經費支應。

Article 4 (Funding Source)

The Awards for Outstanding Teaching are funded by projects of the Ministry of Education (MOE). After the projects end, the awards will be funded by TMU.

第五條 (申請方式及獎勵審查機制)

申請人應於教資中心公告期限內，填具申請表並檢附佐證資料提出申請。

申請案由評審小組進行審查，獲獎名單送校長核定後，由教資中心造冊核發獎勵。

前項評審小組由督導教務處之副校長及教務長為當然委員，並由副校長擔任召集人，其餘委員由各學院院長及通識教育中心主任各推薦一名副教授級以上教師代表，由校長圈選九至十五人組成之。委員任期一年，連聘得連任。

評審小組會議應有全體委員二分之一以上出席，始得開會；決議事項應經出席委員二分之一以上同意，始得決議。

評審小組審查優良教材／教案獎之申請案時，得邀請申請人報告及學生代表參與。

各類獎勵如無適當獲獎人選，得從缺。

Article 5 (Application Method and Award Review Mechanism)

Applicants must submit their applications within the period stipulated by the Teaching Resource Center. To apply, applicants must fill in the application form and attach supporting documents.

Applications will be sent to the Review Team for review. After the review, the list of recipients will be sent to the President for approval, and the award will be given by the Teaching Resource Center.

The Vice President serves as the ex-officio member and convener of the Review Team, and the Dean for Academic Affairs serves as the ex-officio

member. Other members, who must have a rank of associate professor or above, are nominated by the dean of each college and the director of the Center for General Education. The President will select 9 to 15 nominees to serve as the members of the Review Team. Each member serves a 1-year term and can be re-appointed for consecutive terms.

The Review Team meeting requires the presence of over one-half (including) of the members, and the consent of over one-half (including) of the members present is required for resolutions.

When reviewing applications for the Award for Outstanding Teaching Materials/Plans, the Review Team may request applicants to give a presentation and invite student representatives to participate in the review process.

No awards will be given if there are no eligible applicants.

第六條 (未盡事宜)

本辦法未盡事宜，應依「臺北醫學大學教師及研究人員彈性薪資辦法」、本校相關規定及政府相關法令辦理。

Article 6 (Matters not covered)

Any matters not covered in the Regulations shall be handled in accordance with “Taipei Medical University Enforcement Rules on Faculty Merit Pays for Faculty and Research Personnel”, TMU’s relevant regulations, and the laws of the Ministry of Education.

第七條 (核決權限)

本辦法經行政會議通過後公告施行；修正時亦同。

Article 7 (Authorization)

The above Regulations take effect upon promulgation with approval by the Administration Committee Meeting. Amendments shall follow the same procedure.

(英文版僅供參考，若有歧義，以中文版為準。)

(The above rules are available in both Chinese and English. In the event of discrepancies, the Chinese version shall prevail.)