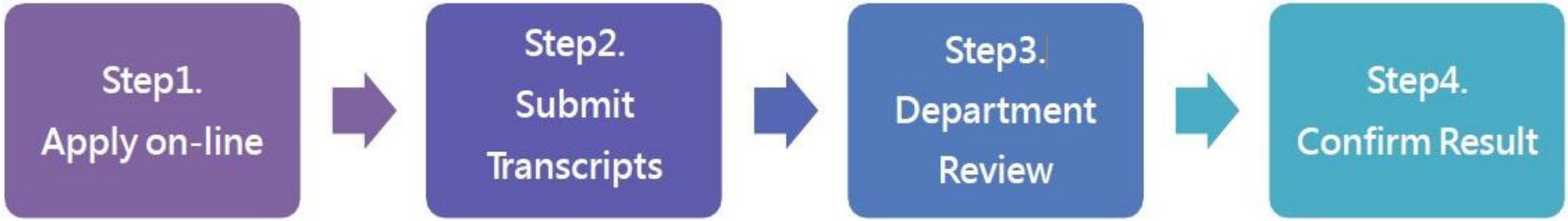
臺北醫學大學
TAIPEI MEDICAL UNIVERSITY

Operation Manual of Course Credit Transfer for International Graduate New Student

Registration Section

2023

Procedure



Students who apply for course credit transfer shall be subject to the following 2 steps:

(1) Complete online application at the Academic & Student Affairs Information System and click "SEND"

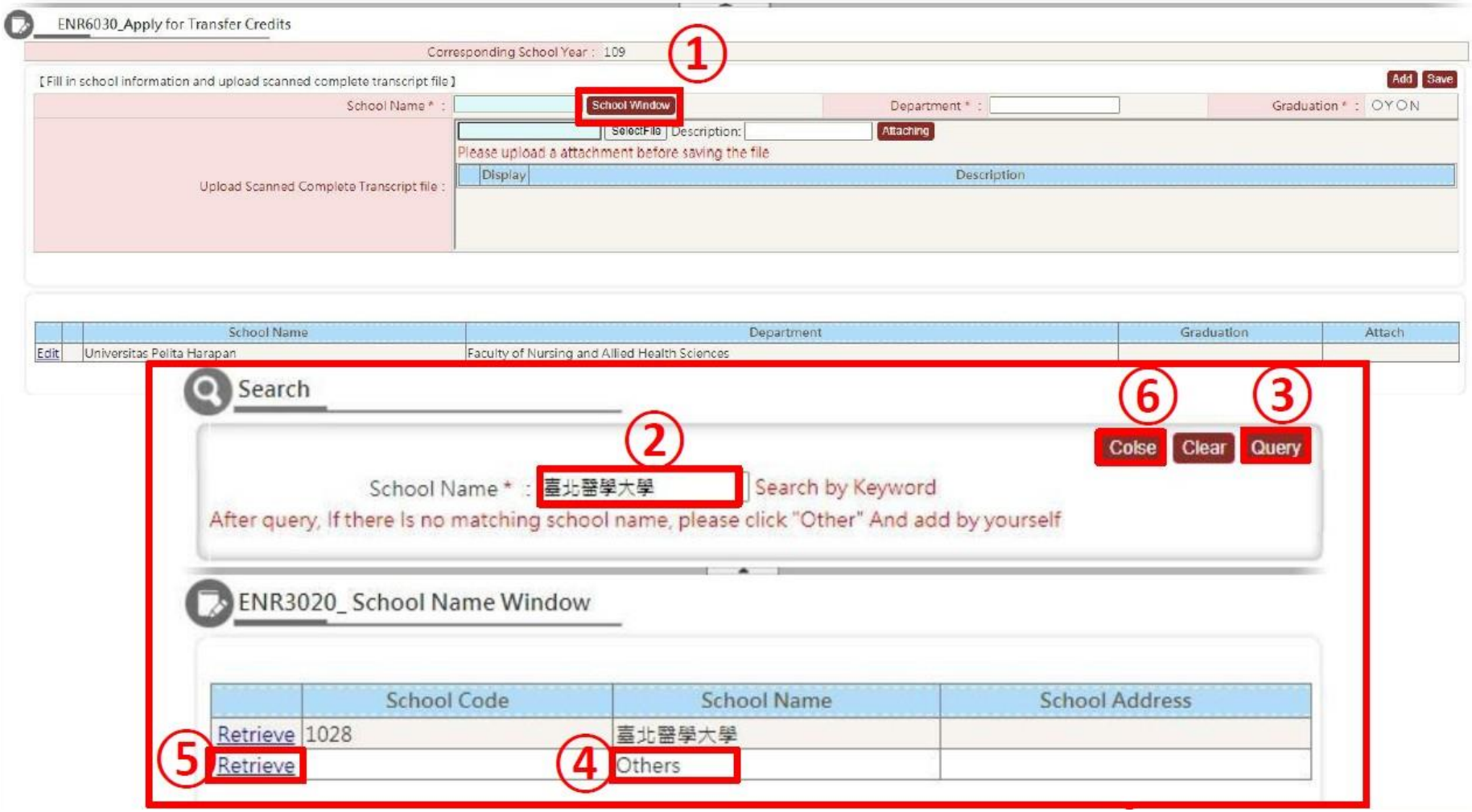
(2) Submit a hard copy of transcript for all semesters from the home school.

If the applicant does not complete all steps within the given timeframe, the application will be considered unsuccessful and will not be accepted.

Step 1. Log in

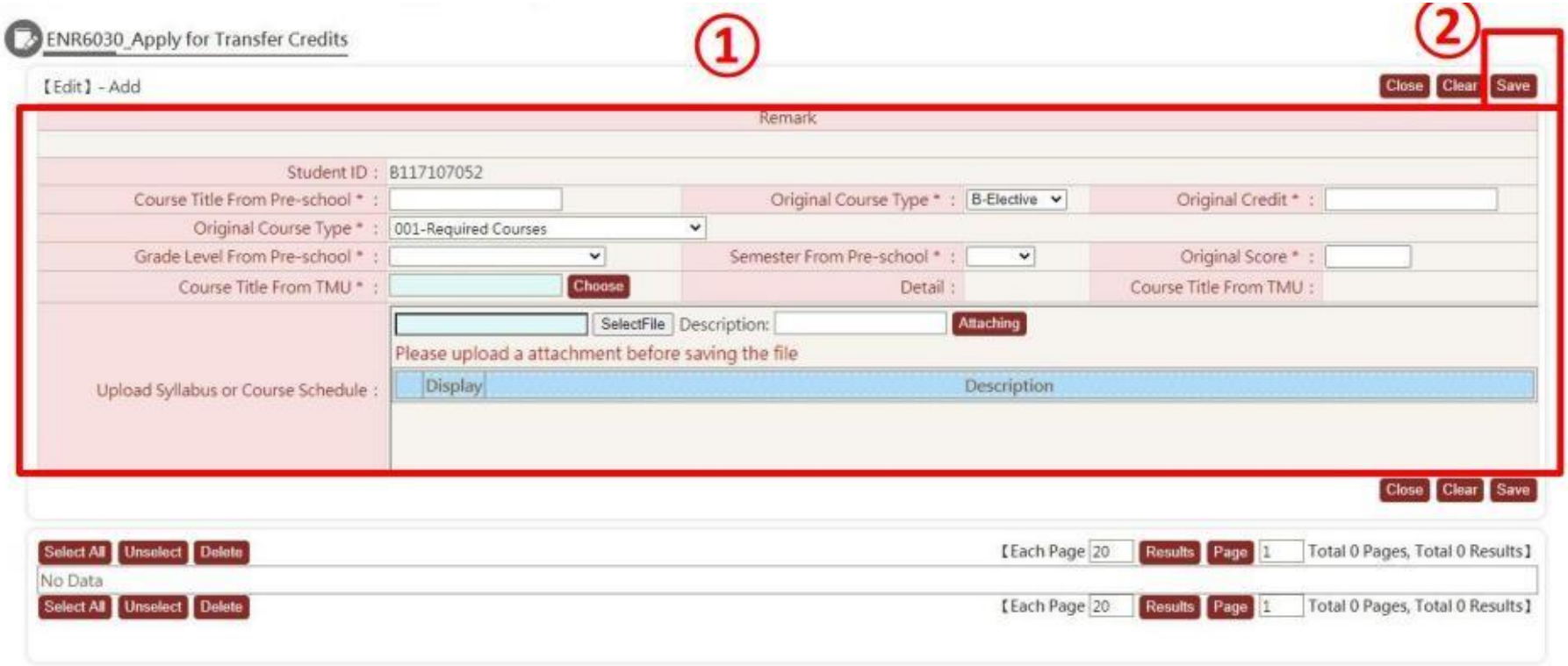
Academic & Student Affairs Information System

Step 2. Fill in original school information

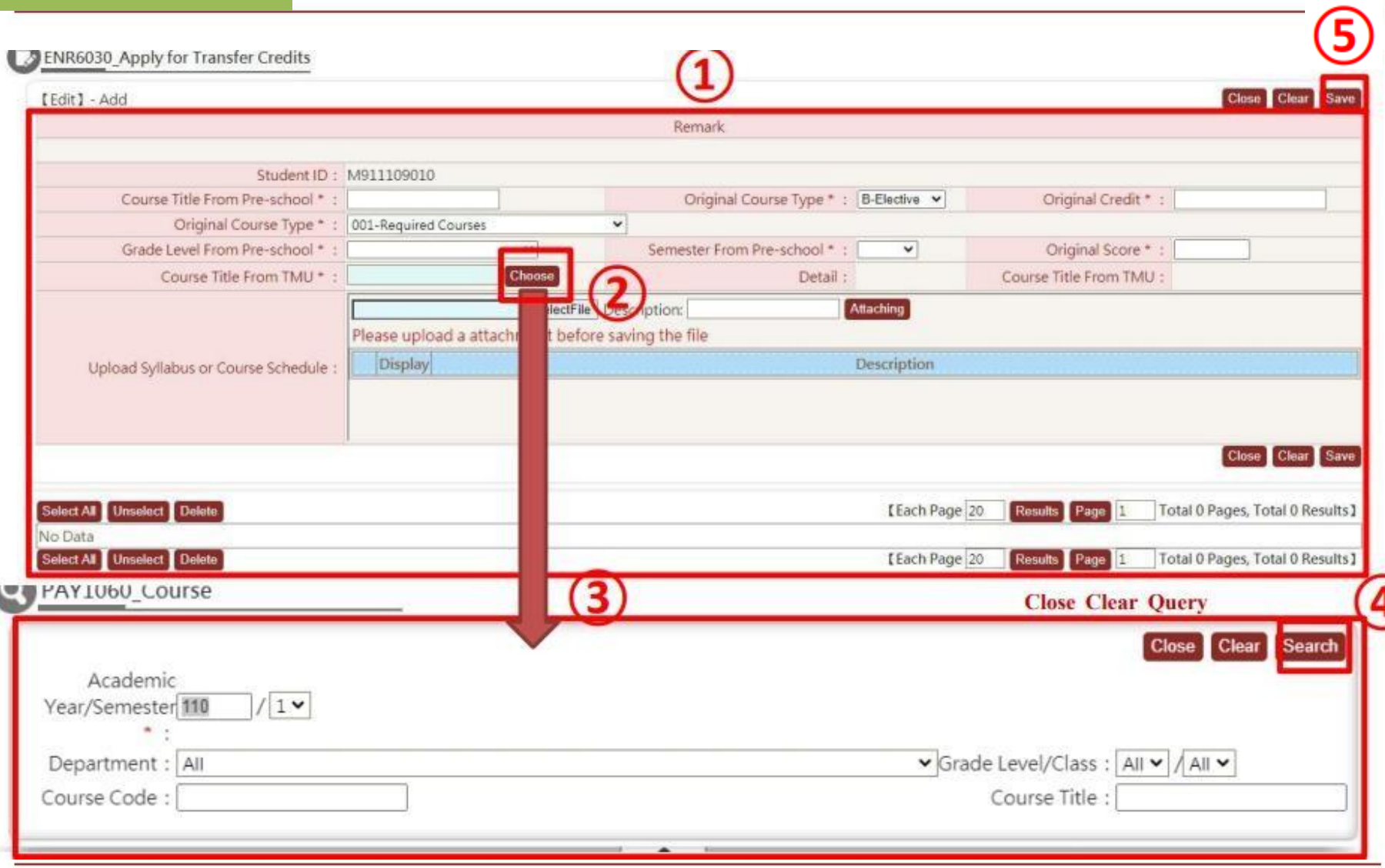


Step 3. Upload original hard-copy transcript

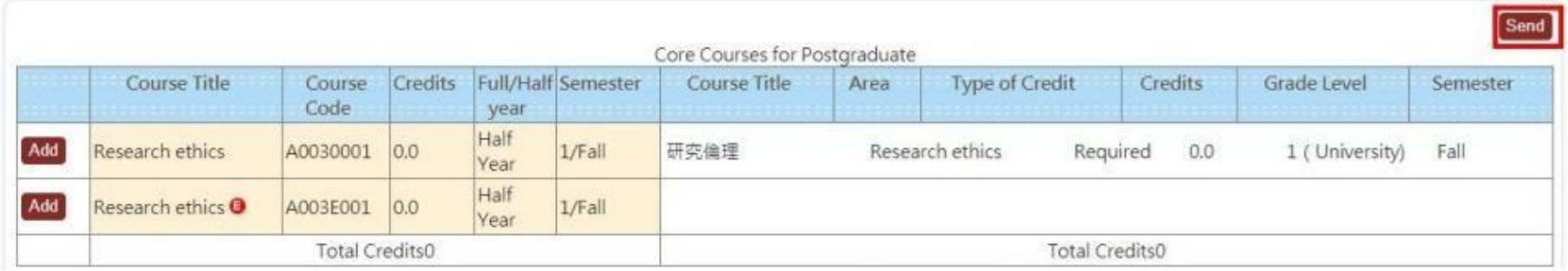
Step 4. Fill in credit waiving courses information – courses from department



Step 5. Fill in credit waiving courses information – courses from other department



Step 6. Confirm all data is correct, then click “Send”



Send

Core Courses for Postgraduate

	Course Title	Course Code	Credits	Full/Half year	Semester	Course Title	Area	Type of Credit	Credits	Grade Level	Semester
Add	Research ethics	A0030001	0.0	Half Year	1/Fall	研究倫理	Research ethics	Required	0.0	1 (University)	Fall
Add	Research ethics	A003E001	0.0	Half Year	1/Fall						
	Total Credits0					Total Credits0					

Must send or personally deliver the original transcripts of home school for all semesters to the Registration Section in Xinyi Campus.

Must enclose the transcripts in an envelope and mark the following information: "Application for credits transfer, student ID number, and student name”. Please note that transcripts of the current semester/year will not be accepted.