

臺北醫學大學課程品質審查辦法

Taipei Medical University Regulations for Course Quality Review

99年3月10日教務會議新訂通過
Approved by Academic Affairs Meeting on March 10th, 2010
104年4月10日教務會議修訂通過
Amended and approved by Academic Affairs Meeting on April 10th, 2015
107年3月15日教務會議修訂通過
Amended and approved by Academic Affairs Meeting on March 15th, 2018
108年12月2日教務會議修訂通過
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110年5月19日教務會議修訂通過
Amended and approved by Academic Affairs Meeting on May 19th, 2021
112年5月17日教務會議修正通過
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112年7月6日北醫校教字第1120010570號令修正，全文9條
Approved by document No. 1120010570 TMU Xiao Jiao Tze on July 6th, 2023 for 9 articles in total

第一條 本校為強化系所學位學程暨通識教育中心（以下簡稱各開課單位）之課程結構及課程內容規劃，以提昇教師授課品質，促進學生基本素養與核心能力養成，訂定「臺北醫學大學課程品質審查辦法」（以下簡稱本辦法）。

Article 1 The University has enacted the *Taipei Medical University Regulations for Course Quality Review* (hereinafter referred to as the “Regulations”) to strengthen the structures and content planning of course programs offered by departments/institutes and the Center for General Education (hereinafter referred to as “various course-offering units”), so as to improve faculty’s teaching quality and facilitate the cultivation of students’ basic literacy and core competencies.

第二條 各開課單位應落實定期檢討課程品質，每學期依據課程發展評估檢送課程及相關教材進行外審，審查重點為課程內容與各開課單位教育目標及核心能力相符性，以及與產業、社會發展趨勢相符性。必修課程應於實施學期起五年內至少送審一次(論文、實習、服務學習、專題研究及體育除外)，通過課程外審之課程規劃，若有異動比率超過百分之五十以上者，應重新檢送該課程進行外審。各開課單位另有課程品質保機制者，得從其規定，但應於教務會議通過後始得辦理。

Article 2 Various course-offering units shall regularly review the quality of courses, and conduct external review of courses and related teaching materials every

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semester according to the evaluation of curriculum development. The review focuses on the compliance of course content with the objectives of education set by various course-offering units, core competencies they hope to equip students with, and industrial and social development trends. Required courses should be submitted for review and pass at least once (except thesis, internship courses, service-learning courses, individual studies and physical education courses) within five years since the implementation semester. If there is course with more than 50% of adjustment, it should be re-examined for external review. If each course-opening unit has a course quality assurance mechanism, it may follow its provisions, only after being approved by the Academic Affairs Meeting.

第三條 遠距課程另依「臺北醫學大學數位學習實施辦法」之評量方式審查。
Article 3 Distance learning courses should be reviewed according to *Taipei Medical University Implementation Measures for Digital Learning*.

第四條 各開課單位外審委員由相關領域大學教授、產業人士或校友 1-3 人組成；外審委員由各開課單位主管推薦，學院院長/中心主任圈選。
Article 4 The external review panels for various course-offering units are each composed of one to three university professors in relevant fields, industry professionals, or alumni. They are recommended by the heads of various course-offering units and selected by college deans/center directors.

第五條 各開課單位推薦課程內容外審委員時，如有下列情形之一，應不予推薦。
一、曾為課程負責人之研究指導教師。
二、曾為課程負責人之合著人、共同研究人或共同授課人。
三、與課程負責人有三親等以內之關係者。

Article 5 Various course-offering units should not recommend an external reviewer for a review of the course content if one of the following conditions is met:
1. The external reviewer used to be the research advisor of the person in charge of the course to be reviewed.
2. The external reviewer used to co-author, conduct research, or collaboratively teach with the person in charge of the course to be reviewed.
3. The external reviewer is a relative within the third degree of kinship of the person in charge of the course to be reviewed.

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第六條 由本校教務處課務組依課程結構及內容外審時程，於每學期末公告相關作業及應檢附文件。

Article 6 The Curriculum Section of the Office of Academic Affairs shall, at the end of each semester, announce matters related to external reviews and documents to be submitted in accordance with the schedule for external reviews of course structures and content.

第七條 各開課單位應就外審委員之審查結果及建議事項，納入課程委員會會議討論，作為各開課單位課程新增及修訂之參考依據；各開課單位於課程委員會討論及決議事項，應提報校課程委員會會議核備。

Article 7 Various course-offering units shall include review results and suggestions given by external reviewers at their curriculum committee meetings for discussion. The discussion shall serve as a reference for the units to offer and modify their courses. Matters discussed and resolved at the curriculum committee meetings held by the various course-offering units shall be submitted to the University Curriculum Committee Meeting for approval.

第八條 課程外審所需經費由教育部相關計畫支應，計畫結束後由校務經費支應。

Article 8 The funding needed for external reviews of courses comes from applicable MOE projects, followed by the university affairs budget upon completion of the projects.

第九條 本辦法經教務會議通過後公告施行；修正時亦同。

Article 9 The Regulations shall become effective upon promulgation after being approved at the Academic Affairs Meeting. Any amendment to the Regulations shall follow the same procedure.