

# 臺北醫學大學課程委員會設置辦法

## Taipei Medical University Regulations Governing the Establishment of Curriculum Committees

83年11月17日教務會議新訂通過  
Approved by Academic Affairs Meeting on November 17th, 1994  
85年12月9日校務會議新訂通過  
Approved by the University Affairs Meeting on December 9th, 1996  
90年10月24日行政會議修正通過  
Amended and approved by Administrative Meeting on October 24th, 2001  
90年12月5日校務會議修正通過  
Amended and approved by the University Affairs Meeting on December 5th, 2001  
91年12月17日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on December 17th, 2002  
92年1月22日校務會議修正通過  
Amended and approved by the University Affairs Meeting on January 22th, 2003  
93年6月14日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on June 14th, 2004  
93年6月23日校務會議修正通過  
Amended and approved by the University Affairs Meeting on June 23th, 2004  
95年12月1日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on December 1st, 2006  
95年12月6日校務會議修正通過  
Amended and approved by the University Affairs Meeting on December 6th, 2006  
97年9月9日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on September 9th, 2008  
97年9月24日校務會議修正通過  
Amended and approved by the University Affairs Meeting on September 24th, 2008  
98年5月13日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on May 13th, 2009  
98年5月20日校務會議修正通過  
Amended and approved by the University Affairs Meeting on May 20th, 2009  
100年3月9日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on March 9th, 2011  
100年5月25日校務會議修正通過  
Amended and approved by the University Affairs Meeting on May 25th, 2011  
104年9月17日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on September 17th, 2015  
104年9月30日校務會議修正通過  
Amended and approved by the University Affairs Meeting on September 30th, 2015  
106年5月16日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on May 16th, 2017  
108年12月2日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on December 2nd, 2019  
109年01月30日北醫校教字第1090000300號令修正，全文9條  
Amended by document No. 1090000300 *TMU Xiao Jiao Tze* on January 30th, 2020; for 9 Articles in total

第一條 為統籌辦理本校課程之規劃與審訂，依大學法施行細則第二十四條及本校組織規程第四十二條規定，特訂定「課程委員會設置辦法」（以下簡稱本辦法）。

The above rules are available in both Chinese and English. In the event of discrepancies, the Chinese version shall prevail

Article 1 To coordinate the planning, review, and revision of its curricula, the University has enacted the *Regulations Governing the Establishment of Curriculum Committees* (hereinafter referred to as the “Regulations”) in accordance with Article 24 of the Enforcement Rules of the University Act and Article 42 of its Articles of Incorporation.

第二條 本校課程委員會依校、各教學單位分為校級、院級及系級三級，其任務為：

一、校級課程委員會：

- (一)配合校務發展規劃全校性課程發展方向。
- (二)研議校共同必、選修課程及協調整合跨院課程開設相關事項。
- (三)審議學分學程之開設及修訂。
- (四)校課程委員會得視需求由主任委員指定人員組成課程規畫小組進行課程審議及規劃。
- (五)審議本校課程相關規章及議題。
- (六)其他校課程規劃之相關事宜。

二、院級課程委員會：

- (一)研議院/通識共同必、選修課程等相關事項。
- (二)協調整合院內系所學位學程課程之開設，以利教學資源之利用。
- (三)複審院/通識內教學單位所提必、選修科目課程名稱、學分數規劃之審訂。
- (四)其他院/通識課程規劃之相關事宜。

三、系級課程委員會：

- (一)依據系所學位學程（中心/組）發展方向及多元回饋辦理必、選修科目課程名稱、學分數規劃之實質審訂。
- (二)審查新增/異動課程與系所學位學程（中心/組）發展方向之配合、與核心能力之對應、與其他課程之關聯性、與師資專長之配合等。
- (三)其他系所學位學程（中心/組）課程規劃之相關事宜。

Article 2 The curriculum committees of this university are classified as university-level,

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college-level, and department-level, depending on the academic unit. Their respective tasks are as follows:

1. University-level curriculum committee:
  - (1) Plan the direction for university-wide course development in line with university affairs development.
  - (2) Discuss matters related to university-level required/elective common courses and coordinate the offering of inter-college courses as well as integrating these courses.
  - (3) Deliberate on the offering and revision of credit programs.
  - (4) When necessary, the chairman of the university-level curriculum committee can assign personnel to form a curriculum-planning task force to deliberate on and plan courses.
  - (5) Deliberate on regulations and issues related to courses offered by the University.
  - (6) Handle other matters related to course planning of the University.
2. College-level curriculum committee:
  - (1) Discuss matters related to college-level/liberal education required/elective common courses.
  - (2) Coordinate and integrate degree program courses offered by departments/institutes in colleges, so as to facilitate the use of teaching resources.
  - (3) Conduct a second review of the names of required/elective courses proposed by college-level/liberal education academic units, as well as reviewing and revising credit plans.
  - (4) Handle other matters related to the planning of college-level/liberal education courses.
3. Department-level curriculum committee:
  - (1) Substantively review and revise the names of required/elective courses and credit plans in accordance with the development directions of degree programs offered by departments/institutes (centers/sections) and diverse feedback.
  - (2) Review the compliance of newly added/changed courses with the development directions of degree programs offered by departments/institutes (centers/sections), their correspondence to core competencies, their relevance to other courses, and their compliance with the specialties of faculty members.
  - (3) Handle other matters related to the planning of degree program courses offered by departments/institutes (centers/sections).

第三條 各級課程委員會由各該級主管擔任召集人，推選教師若干人，並邀請學生代表、校外人士（得含學界、業界、校友）代表擔任委員。

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Article 3 Heads of various levels of curriculum committees shall serve as conveners. They shall select some faculty members and invite student and off-campus representatives (including those from academia and industry, as well as alumni) to serve as members.

第四條 各教學單位課程委員會設置辦法另訂之，並經校課程委員會審核，送教務處核備後實施。

Article 4 Regulations governing the establishment of the curriculum committees of various academic units shall be stipulated separately. They shall be reviewed and approved by the university-level curriculum committee and implemented after being submitted to the Office of Academic Affairs for future reference.

第五條 校課程委員會（以下簡稱本會）應由下列人員組成之：

一、本會置委員廿七至卅五人，教務長、副教務長、各學院院長、通識教育中心、課務組組長為當然委員，其他委員由各學院及通識教育中心各推選教師代表一至二人，並邀請學生代表、校友、學界及產業界代表共同組成之。任期二年，連選得連任，呈請校長同意聘任之。

二、本會置主任委員一人，由教務長擔任之，統籌會務。

三、本會置總幹事一人，由課務組組長兼任之，協助主任委員辦理會務。

Article 5 The university-level curriculum committee (hereinafter referred to as the "Committee") shall consist of the following personnel:

1. The Committee shall comprise 27 to 35 members. The Dean of Academic Affairs, Vice Dean of Academic Affairs, deans of all colleges, Center for General Education, and chief of the Curriculum Section shall serve as ex officio members. Other members include one to two faculty representatives elected by all colleges and the Center for General Education, as well as student representatives, alumni, and representatives from academia and industry. They shall serve a term of two years and may be re-elected. Their re-election shall be approved by the President before official appointment.

2. The Committee shall have one chairman. The Dean of Academic Affairs shall serve as the chairman to coordinate committee affairs.

3. The Committee shall have one chief officer. The Vice Dean of Academic Affairs shall serve as the chief officer to help the chairman handle committee affairs.

第六條 本會為合議制，其決議應有委員二分之一以上（含）之委員出席及

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出席委員二分之一以上（含）同意。

Article 6 The Committee adopts the collegiate system. Its resolutions shall be made by more than half (inclusive) of the members present and approved by more than half (inclusive) of the attending members.

第七條 本會每學年至少開會一次，由主任委員召集之，必要時主任委員得召開臨時會議。

Article 7 The Committee shall hold at least one meeting per academic year. The chairman shall convene the meeting. When necessary, the chairman may convene a temporary meeting.

第八條 各教學單位之課程修訂，應於學年度開學前分別向該級課程委員會提出，通過後經本會審議，提請教務會議通過後於次學年度實施。

Article 8 Any revision of courses made by all academic units shall be reported to their corresponding levels of curriculum committees prior to the commencement of an academic year. The Committee shall deliberate on the revision after it has been approved, submit it to the Academic Affairs Meeting for approval, and implement it in the next academic year after approval.

第九條 本辦法經教務會議通過後，報請校長核定後公告施行；修正時亦同。

Article 9 The Regulations shall become effective upon promulgation after being approved at the Academic Affairs Meeting and submitted to the President for ratification. Any amendment to the Regulations shall follow the same procedure.