

# 臺北醫學大學學程設置辦法

## Taipei Medical University

### Regulations for Program Establishment

91年09月12日教務會議新訂通過  
Approved by Academic Affairs Meeting on September 12th, 2002  
93年06月14日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on June 14th, 2004  
93年12月27日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on December 27th, 2004  
94年06月16日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on June 16th, 2005  
95年12月01日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on December 1st, 2006  
98年10月21日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on October 21st, 2009  
99年03月10日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on March 10th, 2010  
102年12月12日教務會議修正通過  
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103年03月27日教務會議修正通過  
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104年04月10日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on April 10th, 2015  
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107年07月16日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on July 16th, 2018  
110年05月19日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on May 19th, 2021  
111年09月21日教務會議修正通過  
Amended and approved by Academic Affairs Meeting on September 21st, 2022  
111年11月11日北醫校教字第1110016922號令修正，全文8條  
Amended by document No. 1110016922 *TMU Xiao Jiao Tze* on November 11th, 2022 for 8 Articles in total

#### 第一條 (目的)

本校為鼓勵學生有系統修習課程，增加多元學習，提昇升學與就業競爭力，訂定「臺北醫學大學學程設置辦法」(以下簡稱本辦法)。

#### Article 1 (Purpose)

The University has enacted the *Taipei Medical University Regulations for Program Establishment* (hereinafter referred to as “the Regulations”) to encourage its students to take courses systematically, so as to diversify their learning experience and improve their academic and employment competitiveness.

*The above rules are available in both Chinese and English. In the event of discrepancies, the Chinese version shall prevail.*

## 第二條 (用詞定義)

本辦法所稱之學程包含學分學程及微學程，學分學程應修學分數至少十六學分、微學程應修學分數六至八學分，分類如下：

- 一、專業特色：由各學院依特色發展所組成之系列性課程。
- 二、跨領域：由跨領域學院統籌組成之系列性課程。

## Article 2 (Definition of terms)

Programs specified in the Regulations include credit programs and mini programs. Credit programs require at least 16 credits, and mini programs 6 to 8 credits. Both programs are classified as follows:

1. Programs with professional features: consisting of series-based courses developed by each college in line with its features.
2. Interdisciplinary programs: consisting of series-based courses coordinated by the College of Interdisciplinary Studies.

## 第三條 (學程設置、修訂及終止之申請流程)

學程設置應有學程負責人，統籌及辦理學程相關事務，並制訂學程規劃書，明訂以下內容：

- 一、學程名稱、設置宗旨、課程規劃、應修科目及學分數、修讀資格、擋修條件、申請或收費及抵免等相關規定。
  - 二、學分學程之學分得置保留規則，惟保留以畢業後五年內為原則。學程申請新設及修訂，至遲須於適用修讀學期之前一學期，依前項之規定檢附學程規劃書，依序提案至學院及校課程委員會審查，並經教務會議通過後公告實施。
- 學程之終止實施，至遲須於終止學期之前一學期，檢附對於已申請修讀該學程學生之輔導規劃說明，依序提案至學院及校課程委員會審查，並經教務會議通過後公告實施。

## Article 3 (Application procedure for program establishment, amendment, and termination)

For program establishment, there shall be a person in charge of the program to coordinate and handle program affairs while formulating a program plan that stipulates the following:

1. Program title, purpose of establishment, course plans, compulsory subjects and credits, eligibility requirements, prerequisites, applications or fees, credit transfer, and other related regulations.
2. Rules for retaining credits for the credit program may be set. However, the credits shall, in principle, be retained within five years after graduation. An application for the establishment of a new program and program

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amendment must be made no later than the semester prior to the one in which the program commences. As per the preceding provision, the program plan shall be submitted in sequence to the college and university-level curriculum committees for review, then implemented upon promulgation after being approved at the Academic Affairs Meeting.

The termination of a program must be done no later than the semester prior to the one in which the program finishes. The mentoring plan for students who have applied for the program shall be submitted in sequence to the college and university-level curriculum committees for review, then implemented upon promulgation after being approved at the Academic Affairs Meeting.

#### 第四條（學程評核）

學程自設置之學期起，每兩年定期由校課程委員會評核。經評核未達標準者，學程設置單位應於校課程委員會提出改善方案，並於次學年度再次評核，若仍未達標準者，則得由校課程委員會提案逕行終止實施。

經核准終止之學程，應對於已申請修讀該學程之學生施以相關輔導措施。

#### Article 4 (Program assessment)

Programs shall be assessed by the university-level curriculum committee once every two years from the semester in which they were established. The units establishing those programs which fail this assessment shall propose an improvement plan to the committee. The programs shall then be assessed again in the next academic year. If they still fail the assessment, the committee may put forward a proposal to terminate them.

Mentoring shall be provided to students who have applied for programs that have been approved for termination.

#### 第五條（學程修課規範）

- 一、凡本校學生得至教務系統申請修讀學程，並依各學程規定修讀；盟校學生申請本校學程，依各學程規定辦理。
- 二、學程課程得於暑期開課並予以成績登錄。
- 三、畢業應修最低學分數不因修讀學程而提高，學生若已符合通過其就讀系所學位學程之學程畢業門檻，不得因修讀學程而申請延長修業年限。
- 四、修畢學程且經學程負責人及教務處課務組核准者，可向教務處註冊組申請核發正式學程證明書。

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- 五、本校學生修畢學分學程且經核准者，可向教務處課務組申請核發學分學程修畢獎勵金，經審核無誤後由教務處核予獎勵金，獎勵金以 3 千元為限，將視當年度經費補助額度酌予調整；獎勵經費由教育部計畫支應，計畫結束後由校務經費支應。
- 六、學生修讀臺北聯合大學系統開設之學程依「臺北聯合大學系統跨校學分學程暨微學程辦法」辦理；修讀其他盟校學程，依該學程所屬學校規定辦理。

#### Article 5 (Regulations for taking program courses)

1. Students of the University may apply for a program in the academic affairs system, and study for the program in accordance with its regulations. Students of partner institutions may apply for programs offered by the University as per the respective regulations governing the programs.
2. Program courses may be offered in summer and the students' grades shall be recorded.
3. The minimum number of credits required for graduation will not increase as a result of studying for a program. If students have met the graduation requirements for the programs in their respective departments/institutes, they cannot apply for extending their study periods due to studying for a program.
4. Those who have completed their studies in a program and had their completion approved by the persons in charge of the programs and the Curriculum Section of the Office of Academic Affairs may apply to the Registration Section of the Office of Academic Affairs for official program certificates.
5. Students of the University who have completed their credit programs and had their completion approved may apply to the Curriculum Section of the Office of Academic Affairs for monetary incentives for their completion. The incentives shall be given by the Office of Academic Affairs upon review without any issue, and each incentive shall be no more than NT\$3,000. An adjustment shall be made to the reward amount based on the funding for the current year. The funding comes from an MOE project, followed by the university affairs budget upon completion of the project.
6. Students studying for programs offered by the University System of Taipei shall comply with the *Regulations Governing Intercollegiate Credit Programs and Mini Programs of the University System of Taipei*. Those studying for programs offered by partner institutions shall comply with their respective regulations.

第六條（獎勵依據）

學程負責人之獎勵標準，依本校「臺北醫學大學提升教師教學表現暨課程品質發展獎勵辦法」辦理。

Article 6 (Basis for giving monetary incentives)

Persons in charge of programs shall be rewarded in accordance with the *Regulations Governing Incentives for Improving Faculty Teaching Performance and Course Quality Development of Taipei Medical University*.

第七條（未盡事宜）

本辦法如有未盡事宜，應依本校學則及相關規定辦理。

Article 7 (Matters not stipulated herein)

Matters not stipulated in the Regulations shall be handled in accordance with the University's Academic and relevant regulations.

第八條（核決權限）

本辦法經教務會議通過後公告施行，修正時亦同。

Article 8 (Level of authority)

The Regulations shall become effective upon promulgation after being approved at the Academic Affairs Meeting. Any amendment to the Regulations shall follow the same procedure.